

## **Showcase Awards Checklist**

You must be an AMPA member magazine to enter Showcase Awards. Whether you're planning to submit one entry or multiple awards entries, you may want to gather all of the necessary information before filling out your online entry forms. Here's your checklist!

***\*\* This document is not an entry form. All awards entries must be entered and paid in full online \*\****

### **Showcase Awards Entry Form**

A sneak peek at the full Showcase Awards Entry Form, which can be filled-out, submitted and paid for online at: [www.albertamagazines.com/awards/showcase\\_form.php](http://www.albertamagazines.com/awards/showcase_form.php)

- Contact name
- Contact email
- Contact phone
- Total number of entries (limit 3 per category)
- Award category (choose 1)
  - Best Alberta Story
  - Best Short Editorial
  - Best Feature Design
  - Best Cover
  - Best Photo
  - Best Illustration
  - Best Digital Presence
  
- Magazine name
- Title of entry
- Names of contributors
- Upload your entry
  - The file you upload below must be high-resolution (minimum 300 dpi), PDF or JPG format, maximum 20 MB.
  - Each entry for "Best Digital Presence" must include an image with the above file specifications (e.g., screenshot of homepage)
  
- Entry fee payment

[Additional fields for "Best Digital Presence" award only]

- Website URL (live from the date of entry through April 2012). *required*
- List other components of Digital Presence (digital edition, mobile app, social media, etc.) if applicable. *optional*

## **Achievement Awards Checklist**

Whether you're planning to submit one or multiple nominations, you may want to gather all of the necessary information before filling out your online entry forms. Here's your checklist!

***\*\* This document is not a nomination form. All awards nominations must be entered online \*\****

### **Achievement Awards Entry Form**

A sneak peek at the full Achievement Awards Entry Form, which can be filled-out and submitted online at: [www.albertamagazines.com/awards/achievement\\_form.php](http://www.albertamagazines.com/awards/achievement_form.php)

- Contact name
- Contact email
- Contact phone
- Total number of nominations (no limit)
- Award category (choose 1)
  - Achievement in Publishing
  - Editor of the Year
  - Volunteer of the Year
  - Best New Magazine
- Name of nominee
- Publication(s) associated with nominee
- Why should your nominee win this Achievement Award category (limit 500 words)

Finalists in each category will be asked to submit additional materials such as background information, CVs, samples of published work, and letters of support:

- If your nominee becomes a finalist, whom should AMPA contact for the above materials?
  - Contact me
  - I am the nominee
  - Contact the nominee
    - Nominee's email
    - Nominee's phone